



Minutes

Title of meeting	44th GLA Board Meeting	Time	11:00
Date	14 January 2015		
Venue	Nottingham		
Chair	Margaret Beels	Secretary	Jennifer Clarke
Attendees	Representative members Ivan Bartolo Cllr Paul Bettison David Camp Angela Coleshill Sharon Cross Marshall Evans Gillian Mills Joanne Young Ex Officio Gordon Jackson Sarah Jardine Jim Fedigan Paula Lovitt Marcus Starling In attendance Paul Broadbent Nicola Ray Jennifer Clarke	Sea Fish Authority Local Government Regulation ALP Food and Drink Federation NFU REC SAGB ALP Scottish Government HSE HMRC BIS – by teleconference Home Office Chief Executive Director of People & Licensing Communications/L&D Officer	
Apologies	Graham Bruce Kieran English Jane Mordue Christopher Jennings Steve Kemp Chris Hartfield Tim Render	NFUS Police Superintendents' Association CAB DWP GMB NFU Defra	

Catherine Pazderka	British Retail Consortium
Nigel Jenney	FPC
Hannah Reed	TUC
Colette McMaster	DARDNI
David Gill	USDAW
Darryl Dixon	GLA

Observers

Diana Holland	Unite the Union nominated observer*
Mary Callam	Home Office (part)
Tom Easson	Ringlink
Natasha Owusu	TUC
Neil Court	GLA (part)
Charlotte Wilson	GLA (part)
Ian Walker	GLA (part)

*No new representative board member appointments to the GLA board are being made pending revisions to The Gangmasters (Licensing Authority) Regulations 2005

1	Introductions	<ul style="list-style-type: none"> MB welcomed Mary Callam, Director General, Crime and Policing, Home Office.
2	Apologies	<ul style="list-style-type: none"> Apologies received from those noted above.
3	Declaration of Interest	<ul style="list-style-type: none"> Joanne Young, Marshall Evans, Sharon Cross as licence holders.
4	Minutes of the Previous Meeting	<ul style="list-style-type: none"> The minutes of the 43rd Board meeting were agreed.
5	Action Points from Board Meetings	<p>Note actions carried forward:</p> <ul style="list-style-type: none"> 23.6 Quantification of benefits to UK plc delivered by GLA to be given to the Board in April 2015.
6	Declaration of Urgent Business	<ul style="list-style-type: none"> None.
7	Presentation – Mary Callam	<ul style="list-style-type: none"> Mary Callam (MC) gave an overview of the Crime and Policing directorate of the Home Office and the main areas of focus. The GLA is one of 6 arms lengths bodies which are sponsored by the Crime and Policing Directorate.
8	Chief Executive’s Report	<p>Note</p> <ul style="list-style-type: none"> The Chief Executive’s Report was noted by the Board. Neil Court, Head of Compliance (UK) gave a presentation on Compliance 2005-2015. The Board raised concerns about the Licence Application data shown in the report as this did not reflect the 9.9% growth in the Food & Drink industry over

8	Chief Executive's Report cont'd	<p>over the last 3 years.</p> <p>Action</p> <ol style="list-style-type: none"> Licence Application data to be checked.
9	Performance	<p>Note</p> <ul style="list-style-type: none"> The Performance and Insight report April – December 2014 was noted by the Board. DH & JY requested further information regarding tasking v outcomes to assess whether intelligence was being used to good effect. <p>Action</p> <ol style="list-style-type: none"> Consider amendments to reporting of Performance and Insight Tasking Process.
10	Triennial Review Actions/Red Tape Challenge Post Consultation update	<p>Note</p> <ul style="list-style-type: none"> We are as close to completion of the Red Tape Challenge programme actions as we can be of those items which are within our direct control. Elements of work that are outside our control (e.g. amendment to the LAWS licensing system which requires additional funding) remain outstanding.
11	GLA Future Board Governance	<p>Note</p> <ul style="list-style-type: none"> The paper was noted by the Board. Recruitment is in process for the new GLA Board, which subject to Secretary of State approval, should be in place by April 2015. As the Board was not unanimous in its views regarding future governance options the paper sets out evidenced based options for the new GLA Board to consider. This paper will be presented to the new GLA Board at its first meeting. <p>Action</p> <ol style="list-style-type: none"> Board members to consider whether any aspects of future governance models have not been captured by the paper and to advise PB.
12	Strategic Plan 2015 - 2018	<p>Note</p> <ul style="list-style-type: none"> The Board agreed the strategy in principle. Amendments to the three priorities and delivery plan targets 2015-18 were agreed. The delivery plan for 2015-16 will need to be reconsidered in the light of the budget settlement for 2015-16 when it is known. The plan will be discussed at the Licence Holder Conference on 02.03.15 and will be an agenda item at the April Board Meeting. <p>Action</p> <ol style="list-style-type: none"> Amended Strategic plan to be presented to the GLA Board in April.

13	GLA Budget 2015 - 2016	Note RESTRICTED ITEM
14	Licensing Standards Review	<p>Note</p> <ul style="list-style-type: none"> • The review of the Licensing Standards has been delayed and will not be possible before the General Election in May 2015. • As part of the review process the GLA is awaiting economic advice and sign off from Home Office. • It is hoped that the implementation will be in April 2016; a Statutory Instrument is likely to be required to implement the changes.
15	Audit & Risk Committee	<p>Note</p> <ul style="list-style-type: none"> • The report was noted by the Board. • The committee will meet on 19 February to give an initial view of the NAO management letter for the 2014-15 accounts, which will require final sign off by the new GLA Board. • Delay in establishing the 2015-16 budget position created risk for the organisation. • Some Board members expressed concerns regarding personal liabilities. <p>Action</p> <p>5. Marcus Starling to provide briefing on responsibility of Non-Executive Board members.</p>
16	Finance and General Purposes Committee	<p>Note</p> <ul style="list-style-type: none"> • The Board noted the report and the annex to the paper discussed under agenda item 13.
17	Anti-Bribery Policy for Board Members	<p>Note</p> <ul style="list-style-type: none"> • Board members were requested to sign and return a copy of the GLA Anti-Bribery Policy for Board members.
18	Register of Interests	<p>Note</p> <ul style="list-style-type: none"> • Board members were requested to complete the Register of Interest declaration.
19	Liaison Group update	<p>Note</p> <ul style="list-style-type: none"> • The Board noted the report of the Labour Provider/User Liaison Group meeting held on 04.12.14.
20	Any other Business	<ul style="list-style-type: none"> • The Chair thanked the Board members and observers for their support to the GLA. This was expected to be the final meeting of the Board in its existing form. Attendees received a token gift, procured at no cost to public funds.
21	Remuneration Committee	<ul style="list-style-type: none"> • RESTRICTED ITEM

22	Close and Date of Next Meeting	<ul style="list-style-type: none">• Date of next meeting 22 April, 2015
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