



Gangmasters
Licensing Authority

GLA40/5 Action Points from Board Meetings

15 January 2014

Board Paper Reference – GLA40/5 – Action Points from Board Meetings

1. Purpose of the Report

1.1 To update the Board on the action points from previous meetings.

2. Recommendation

2.1 The Board is invited to note the outstanding actions.

Date of meeting	Reference	Action point	Owner of Action	Status
17/07/13 38th Board Meeting	2 Chief Executive's Report	BM21(2) Add Risk Appetite to the agenda on the next F & GP meeting	PB	Completed Added to agenda of F&GP meeting held on 7.11.13
17/07/13 38th Board Meeting	14 Licence Holder Survey	BM21(7) HR to suggest ways of sampling worker satisfaction with the GLA	HR	
17/07/13 38th Board Meeting	18 Any other business	BM21(8) Circulate the information regarding Better Regulation Activity	DD	In progress Paper to Board 15.01.14.
16/10/13 39 th Board Meeting	7 Chief Executive's Report	BM 22(1) Consider if/how PQs can be circulated to the Board and published on the GLA website (discuss whether this can include those directed to Defra covering wider Defra functions).	DD	In progress Page created on the website under 'What's new'. Work is in progressing populating the information.
16/10/13 39 th Board Meeting	7 Chief Executive's Report	BM22(2) Report on revised approach to Application Inspections	DD	In progress To be included in the CEO's report 15.01.14
16/10/13 39 th Board Meeting	7 Chief Executive's Report	BM22(3) Issue GLA Brief on Defra exclusions in November 2013	DN	Completed GLA Brief 32 issued 22.11.13
16/10/13 39 th Board Meeting	8. Performance	BM22(4) Circulate licence holder map to Board members	JC	Completed Map circulated 21.10.13
16/10/13 39 th Board Meeting	8. Performance	BM22(5) Circulate link on website relating to feedback from those providing information to the GLA	JC	Completed Link circulated 24.10.13

16/10/13 39 th Board Meeting	9.3 Criminal Case Investigation & Prosecution Rationale	BM22(6) Produce a brief explaining the GLA Criminal Case Investigation and Prosecution rationale	DD	Completed GLA Brief 7 reviewed. This explains the process currently without the need to issue a further Brief in terms of what information the licensed community requires.
16/10/13 39 th Board Meeting	9.5 Supplier/Retailer Protocol	BM22(7) Review in October 2014	PB	
16/10/13 39 th Board Meeting	13. Survey of Stakeholders	BM22(8) Revise date for survey to be sent to stakeholders (comments by 25.10.13)	DN	Completed
16/10/13 39 th Board Meeting	13. Survey of Stakeholders	BM22(9) Issue survey after 1.11.13	DN	Completed Issued 5.11.13
16/10/13 39 th Board Meeting	14. Preliminary Results of Licence Holder & Applicants Survey	BM22(10) Detailed report of the summary to be presented at Board meeting 15.01.14	DN	In progress Paper to Board 15.01.14

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