

MINUTES OF THE EIGHTEENTH BOARD MEETING OF THE GANGMASTERS LICENSING AUTHORITY – 16 APRIL 2008 HELD AT BERR CONFERENCE CENTRE

Present:

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| Paul Whitehouse (PW) | Chairman |
| Jane Betts | NACAB and Deputy Chair |
| Joanne Young | ALP |
| David Camp | ALP |
| Sharon Cross | NFU |
| Phil Hudson | NFU |
| Chris Kaufman | TGWU |
| Simon Chesterman | ACPO |
| Anne Fairweather | REC |
| (attending for vacant position) | |
| Martin Smith | GMB |
| Bill Snell | USDAW |
| Geoffrey Theobald | LACORS |
| Graham Bruce | NFUS |
| Michael O'Callaghan | HMRC |
| Graeme Walker | HSE |
| John Speers | DARDNI |
| Tim Woodhouse | HO |
| Andrew Bell | DWP |
| (attending for Judith Hicks) | |
| Judith Marsden | DEFRA |
| (attending for Jeremy Cowper) | |
| Peter Stephens | BERR |
| (attending for Jolanta Edwards) | |

Observers:

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| Chris Dee | Low Pay Unit |
| Steve Kemp | GMB |
| Dr Sam Scott | University of Liverpool |
| Dr Alex Balch | University of Sheffield |

In Attendance:

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| Ian Livsey | Chief Executive |
| Ray Dawson | Deputy Chief Executive |
| Darryl Dixon | Director of Operations |
| Nicola Ray | Director of Policy and Communications |

Agenda

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| 1 | Introduction | Welcomed observers and Jeremy Cowper from DEFRA | |
| 2 | Apologies | Nick Clark | TUC |
| | | Russell Hardy | Police Superintendents Assoc |

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| | | <p>Nigel Jenney FPC Chris McCann BRC Colin McDonald Shellfish Assoc of GB Gary Haggarty Welsh Assembly Neil Flemming SEERAD Dan Rees ETI No reps for Food and Drink Federation and Seafish Industry Authority</p> |
| 3 | Minutes of the last Board meeting | <p>Note:</p> <ul style="list-style-type: none"> • Agreed as a correct record |
| 4 | Declarations of Interest | None |
| 5 | Declarations of urgent business | None |
| 6.1 | Process for Backdating Licences (verbal update by NR) | <p>Note:</p> <ul style="list-style-type: none"> • There are a number of legal issues that need further investigation which may require a change in the Licensing Rules • GLA to consider if Enforcement Policy better tool for dealing with those who have traded illegally <p>Action:</p> <ul style="list-style-type: none"> • Paper to come to next meeting |
| 6.2 | Scope of Annual Review 2008 | <p>Note:</p> <ul style="list-style-type: none"> • Dr Sam Scott gave a presentation outlining what the research would be focused on • Research will seek to identify a number of different indices to provide a picture of how the GLA is performing <p>Action:</p> <ul style="list-style-type: none"> • Presentation to be circulated to board members • Research team will meet with board members after the June meeting to get their feedback on the GLA • Board members can email comments to Sam Scott on the scope of the review or GLA performance |
| 6.3 | ARC membership (verbal update by PW) | <p>Note:</p> <ul style="list-style-type: none"> • Board to note that existing members will continue to attend ARC <p>Action:</p> <ul style="list-style-type: none"> • Board agreed that Jane Betts should continue to chair the ARC • Board agreed to delegate approval of Annual Accounts to ARC by email, as need to be approved before June meeting |
| 7.1 | HSE/GLA Merger (verbal update by RD) | <p>Note:</p> <ul style="list-style-type: none"> • The Health & Safety Commission (HSC) and the Health & Safety Executive were merged into a single national regulatory body responsible for promoting better health and safety at work with effect from 1 April 2008. |

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| | | <ul style="list-style-type: none"> • Following the decision of the then HSC in September 2007, it was agreed that Defra Ministers would be responsible for managing the public consultation on the merger. • Proposals for public consultation are awaiting Ministerial clearance • The earliest date that the merger could take place is 2010/2011 |
| 7.2 | Review of the Licensing Standards | Note: <ul style="list-style-type: none"> • Noted by Board |
| 7.3 | Report on ALCs issued | Note: <ul style="list-style-type: none"> • Noted by Board |
| 7.4 | GLA Funding Arrangements | Note: <ul style="list-style-type: none"> • Board has copy of letter from Yvette Cooper • HMT are due to visit the GLA to look at our business model with a view to making savings in 2009/10 • GLA looked at exercise to consider our risk based approach but too costly and number of new businesses is approx. 150 p.a. • £40k has been set aside for a possible further VFM study in response to Treasury concerns • TU Board members urged that we should be robust in our defence Action: <ul style="list-style-type: none"> • Board to receive update at June meeting |
| 7.5 | Actions from the User Group | Note: <ul style="list-style-type: none"> • Noted by Board Action: <ul style="list-style-type: none"> • GLA to add in the names of those who had attended |
| 7.6 | Board membership | Note: <ul style="list-style-type: none"> • Noted by Board |
| 7.7 | ARC Terms of reference | Note: <ul style="list-style-type: none"> • Noted by Board |
| 7.8 | Operations update - presentation | Note: <ul style="list-style-type: none"> • Noted by Board • Operation Ajax to be launched on 7 May 2008 Action: <ul style="list-style-type: none"> • Copy of presentation to be circulated to Board members • Board commended the work of the Operations Team and asked for this to be conveyed to them |
| 8 | Urgent business | None |
| 9 | Any other Business | None |
| 10 | Date of next meeting | 18 June 2008, Nottingham Members to note change of date for October meeting: 8 October at Nottingham |

