

MINUTES OF THE NINETEENTH BOARD MEETING OF THE GANGMASTERS LICENSING AUTHORITY – 18 JUNE 2008 HELD AT NATURAL ENGLAND, NOTTINGHAM

Present:

Paul Whitehouse (PW)	Chairman
Jane Betts	NACAB and Deputy Chair
Joanne Young	ALP
David Camp	ALP
Nick Clarke	TUC
Sharon Cross	NFU
Phil Hudson	NFU
Nigel Jenney	FPC
Chris Kaufman	TGWU
Simon Chesterman	ACPO (attending for vacant position)
Anne Fairweather	REC (attending for vacant position)
Steve Kemp	GMB (attending for Martin Smith)
Bill Snell	USDAW
Graham Bruce	NFUS (attending for Lisa Webb)
John Folkes	HMRC (attending for Michael O'Callaghan)
Graeme Walker	HSE
Samantha Peace	New HSE Rep
Tim Woodhouse	HO
Andrew Bell	DWP (attending for Judith Hicks)
Jeremy Cowper	DEFRA
John Thorpe	BERR (attending for Jolanta Edwards)

Observers:

Dr Sam Scott	University of Liverpool
Dr Alex Balch	University of Sheffield
Shayne Tyler	LU – Manor Fresh

In Attendance:

Ian Livsey	Chief Executive
Ray Dawson	Deputy Chief Executive
Darryl Dixon	Director of Operations
Nicola Ray	Director of Policy and Communications
Almut Gadow De Mayor	Policy Officer

Agenda

1	Introduction	Welcomed observers
2	Apologies	Geoffrey Theobald LACORS Russell Hardy Police Superintendents Assoc John Speers DARDNI Chris McCann BRC Colin McDonald Shellfish Assoc of GB

		<p>Gary Haggarty Welsh Assembly Neil Flemming SEERAD Dan Rees ETI No reps for Food and Drink Federation and Seafish Industry Authority</p>
3	Minutes of the last Board meeting	<p>Note:</p> <ul style="list-style-type: none"> • Agreed as a correct record
4	Declarations of Interest	None
5	Declarations of urgent business	None
6	Operations Update	<p>Note:</p> <ul style="list-style-type: none"> • Board pleased with the positive coverage that the GLA has secured about its operations • Trade Unions offered to help out with witness preparation as have some expertise in this area • ARC are discussing the issue of legal costs and impact on resources in light of possible legal challenges • Nigel Jenney offered to facilitate meetings with LU's to raise awareness of what they can do
7.1	Naming Revoked Licences before Appeal	<p>Note:</p> <ul style="list-style-type: none"> • Board agreed with the recommendations of the paper <p>Action:</p> <ul style="list-style-type: none"> • GLA to set out procedure for advising LU's that a licence has been revoked without immediate effect • GLA is exploring the following procedure: • Condition to notify LU included in decision letter – will consider possible penalty • Weekly list to be placed on GLA website of those businesses which have been inspected with advice to contact LP about outcome • Active check alert to notify of inspection with same caveat
7.2	Timetable for Board Meetings 2009	<p>Note:</p> <ul style="list-style-type: none"> • Dates for April meeting moved until after Easter – 21, 22 and 23 <p>Action:</p> <ul style="list-style-type: none"> • Board members to email availability using form to communications@gla.gsi.gov.uk by 18 July 2008
8.1	Licensing Standards Review (verbal update by NR)	<p>Note:</p> <ul style="list-style-type: none"> • Paper will be circulated shortly by email to Board members • Consultation will seek views on a range of options
8.2	Annual report and Accounts	<p>Note:</p> <ul style="list-style-type: none"> • Signed off on 23 May 2008 and now with NAO for final signature

		<ul style="list-style-type: none"> • Laying date is 22 July • ARC have considered in detail
8.3	Backdating Licences	Note: <ul style="list-style-type: none"> • Board recommended that no further action is taken because it will be of minimal benefit to the GLA and will divert resources away from Operational work
8.4	Labour provider User Group (verbal update by NR)	Note: <ul style="list-style-type: none"> • Next meeting is 27 June 2008
8.5	PCS Recognition Agreement (Verbal update by RD)	Note: <ul style="list-style-type: none"> • Agreed in principle and marked improvement in staff relations • PCS supports the role of the GLA Action: <ul style="list-style-type: none"> • Will be publicised when signed
8.6	Protocol with retailers (verbal update by PW)	Note: <ul style="list-style-type: none"> • All major retailers keen to sign • Finalising detail which will be discussed at end of July Action: <ul style="list-style-type: none"> • GLA hope to have protocol signed-off by next meeting and will share details when complete
8.7	HMT Meeting update (verbal update by JC)	Note: <ul style="list-style-type: none"> • DEFRA will meet with HMT next week (w/c 23/6/08) • GLA to meet with DEFRA and HMT following this meeting
	Board Appointments (verbal update by JC)	Note: <ul style="list-style-type: none"> • DEFRA have written to representative members to reappoint them • ACPO and REC vacancies going through selection process so should be filled by next Board meeting • DEFRA has written to NFUS and FDF to begin process for filling vacancies
9	Urgent business	None
10	Any other Business	None
11	Date of next meeting	8 October 2008 at Trent Bridge, Nottingham