



Gangmasters & Labour Abuse Authority

Intelligence Operations Manager

Summary of the role

The post holder will manage the day to day tasking and co-ordinate the operational activities of up to 10 home based Regional Field Intelligence Officers (RFIO) . The post holder will allocate and supervise the development of a wide range of actionable intelligence and evidential products using all available methodologies to support the enforcement or compliance activities of the Gangmasters and Labour Abuse Authority. This includes the investigation of Labour Market offences and Modern Slavery offences connected with Labour exploitation

Responsibilities

- Manage, monitor and co-ordinate the day to day activity of up to 10 home based (RFIO) Intelligence development personnel – including performance monitoring and reporting, welfare and professional development.
- Risk assess information received from whatever source, identifying appropriate lines of investigation and priority for operational tasking to RFIO's or other appropriate resource.
- Allocate, direct and monitor progress on intelligence development projects or activity, identifying appropriate investigative methodologies, whilst ensuring that any activity is lawful, necessary, proportionate and justified in accordance with legislative requirements (RIPA, ECHR etc.)
- Maintain accurate and comprehensive records of activity requested and/or undertaken to ensure compliance with the requirements of RIPA Codes of Practice and any associated oversight regime (e.g. Office of Surveillance Commissioner)
- Receive, record, analyse, evaluate and risk assess information received ensuring dissemination of intelligence in the appropriate manner to relevant organisations, departments and/or individuals whilst maintaining the required confidentiality, sensitivity and duty of care
- Promote, develop and maintain effective partnership working with a wide range of law enforcement and other appropriate agencies, ensuring compliance with relevant MOU's.
- Ensure appropriate recording of any financial expenditure incurred as a result of intelligence development open or closed source development activities.

- Actively support internal resources (eg Operations, Licensing, Communications, Finance) to ensure appropriate team working
- Ensure production of accurate and timely Intelligence Team related performance monitoring information for inclusion within relevant monthly publications.
- Represent the GLA at appropriate external meetings/functions.
- Undertake any other duties as reasonably assigned from time to time as commensurate with the grade of the role and in accordance with business requirements.

Knowledge and Skills

Essential	Desirable
<ul style="list-style-type: none"> • A minimum of 2 years recent experience in managing staff within a performance based environment. • Investigatory and/or intelligence related experience within a law enforcement or regulatory environment. • A good working knowledge of the National Intelligence Model including the practical application of national standards in the recording and dissemination of intelligence material • Recent experience in the practical use and/or management of RIPA related methodologies, including the preparation of authority documents and deployment of sensitive investigative techniques. • Knowledge and experience in the application and use of Operational and Intelligence Risk Assessment techniques • Ability to listen carefully to and gather relevant information from vulnerable and/or reluctant persons • Excellent spoken/written communication skills and fulfil all spoken aspects of the role with 	<ul style="list-style-type: none"> • Experience of managing home based remotely located staff • Experience in the use of digital imagery and recording equipment • An understanding of UK National Living Wage provisions and general employment rights provisions as applies within GLA Licensing Standards • Good verbal and written knowledge of at least one of the following languages in addition to English: Polish, Romanian, Latvian, Lithuanian, Estonian, Russian (others may be considered according to relevance)

confidence through the medium of English

- A good level of organisational skills and the ability to multi-task and work to tight deadlines
- Ability to prioritise and work on own initiative or as part of a team
- The ability to work to strict guidelines and pay close attention to detail
- IT literate with good practical skills in the operation of computer database systems and standard office software application

In addition the post holder must have a valid passport and successfully achieve SC vetting clearance.